

# -Notice to Employees and Students- Reporting Animal Welfare Concerns

1. Background.
  - A. LSU employees and students should report animal welfare concerns to appropriate university officials promptly.
  - B. Valid concerns include observing a procedure that is not covered under an approved animal care and use protocol or that appears to cause pain or distress; observing an animal in need of care; hearing an animal vocalize in a manner suggestive of pain or distress; or being notified by a third party of any of the above.
  - C. Federal law offers protection from discrimination or reprisals against persons who report animal welfare concerns.
2. Procedure for Reporting and Handling Concerns.
  - A. Notify any of the following regarding valid concerns such as those described above:
    - 1) Division of Laboratory Medicine (DLAM) Director and Attending Veterinarian- Dr. Rhett W. Stout (578-9641)
    - 3) LSU IACUC Chair- Dr. Fernando Galvez (578- 0599)
    - 4) LSU Institutional Official for Animal Care & Use (IACUC)- SVM Dean Oliver Garden (578-9580)
    - 5) LSU Ethics & Integrity Hotline ([www.lsu.ethicspoint.com](http://www.lsu.ethicspoint.com))
  - B. Upon notification of one of the above, your concern will be reported to the Attending Veterinarian who will investigate the concern. If the identity of the concerned person is known, the Attending Veterinarian will report his findings to that person.
  - C. Most issues are resolved by the Attending Veterinarian. Unresolved issues will be forwarded to the IACUC for discussion and action at the next regularly scheduled IACUC meeting or in an emergency meeting at the discretion of the IACUC Chair.
  - D. The IACUC will address the issue and determine an appropriate response up to and including suspension of the animal care and use protocol followed by notification of the Federal Office of Laboratory Animal Welfare (OLAW), the USDA, and any associated funding agency.
  - E. To maintain anonymity, at no time will your name be included in any communication with the person(s) responsible for the animal(s) in question or IACUC correspondence.

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