

REMOTE TEST-TAKING WITH PROCTORU

BEFORE EXAM DAY



Schedule your ProctorU session ASAP.

Schedule your ProctorU session as soon as your faculty informs you the exam is available. Proctoring sessions are limited and fill up quickly.



Know the equipment requirements.

Know what your specific computer will need in order to run ProctorU by visiting the [Equipment Requirements page](#) on ProctorU's website.



Test your equipment.

No one needs added stress on exam day – [test out your equipment](#) before your exam to avoid any unwelcome technical difficulties.



Download the ProctorU extension.

Download the ProctorU extension ahead of your exam and become familiar with the platform. [Chrome extension](#). [Firefox extension](#).

ON EXAM DAY



Know the ProctorU Startup process.

Be prepared to scan your room, show your government-issued photo ID, and have a picture taken of you - all for security reasons. Watch [ProctorU's Walkthrough](#) video for more information on the startup process.



Gather the items you will need for the exam.

There are a some [items you need to have](#): a government-issued photo ID, materials authorized by your instructor (scratch paper, etc), a working webcam and microphone, a strong internet connection, and a private room.



Get mentally prepared for the exam.

Some exams may not have breaks included. Use the restroom, eat a healthy snack, and remind yourself - "you got this"!



Log on to ProctorU 3 minutes before your exam time.

On the "My Sessions" of your ProctorU account, there will be a countdown timer showing the time before your next exam. When the time reaches zero minutes, click the "Start Sessions" button.