



Graduate Council

Meeting Minutes

Date: January 13, 2023

Time: 3:00pm

Facilitator: David Spivak

Location: Room 1212B - LSU School of Veterinary Medicine

Attendance:

David Spivak, Chair | Thomas Greckhamer, Associate Chair | Andreas Giger, Music & Dramatic Arts | Anne Grove, Science | Heather McKillop, Humanities & Social Sciences | Robert Rohli, Coast & Environment | Chad Seifried, Human Sciences & Education | Sabrina Taylor, Ag |

Ex-officio in attendance: Carol Wicks, James Spencer, Fahui Wang and Ashley Collins, The Graduate School

Meeting Agenda

3:06pm David Spivak called the meeting to order

- Heather McKillop made a motion, Chad Seifried seconded, Andreas Giger abstained, and Last Meeting's (December 2022) Minutes was approved unanimously.

• Reports:

- Chair's Report (David Spivak) – Welcome
- Graduate School Report (James Spencer)
 - Graduate Stipends
 - Top minimum funding for PhD funding in the SEC
 - Working on terminal degree status memo
 - Zero Based Budgets due Jan 20
 - Implementation Committee: External awards - Working with ORED (Research Growth Plan)
 - Insurance: Working with insurance broker to improve student health plan by March 2023

• Old Business

- Business Administration – Form G (Welge Food Beyond the Farm Graduate Certificate)
 - Name Changed / Add Credit Hours
 - Anne Grove made a motion to approve, Chad Seifried seconded, and Business Admin Form G was approved unanimously

Graduate Council

- New Business
 - Commencement Obligations -
 - Must attend commencement ([Graduation – May 19 & 20, 2023](#))
 - If you cannot attend, get a Senior Faculty member to take your place.
 - [PS81](#) - CERTIFICATION OF PROFICIENCY IN SPOKEN ENGLISH FOR FACULTY/ TEACHING ASSISTANTS
 - Bring to college Leadership (Dean, Department Chair, Assistant Dean) to informally review, make corrections and email to Carol Wicks (cwicks@lsu.edu)
 - Only evaluating and adding verbiage for EVALUATION OF GRADUATE TEACHING ASSISTANTS
 - [PS85](#) - PREPARATION OF TEACHING ASSISTANTS
 - Bring to college Leadership (Dean, Department Chair, Assistant Dean) to informally review, make corrections and email to Carol Wicks (cwicks@lsu.edu)
 - Only evaluating and adding verbiage for section V. EVALUATION OF GRADUATE TEACHING ASSISTANTS
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- Committee Report
 - Graduate Faculty Status Committee (Robert Rohli) – Updating Graduate Faculty Policy
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- Discussion/ Deliberation
 - Sabrina Taylor – Received an email asking is it prohibited for PhD student to take more than one final exam a day?
 - There is nothing stating that PhD students should take only one exam a day.
 - Suggest speaking with professor about flexibility and/or alternate exam date.
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- 4:04pm David Spivak adjourned the meeting
- Heather McKillop made a motion to adjourned, Chad Seifried seconded, was approved unanimously.

