



IMPORTANT DATES

- 03/05/2021:** Board of Supervisors Meeting
- 04/30/2021:** Board of Supervisors Meeting
- 06/18/2021:** Board of Supervisors Meeting
- 08/06/2021:** Board of Supervisors Meeting
- 09/17/2021:** Board of Supervisors Meeting

ROADMAP TO SPRING

For comprehensive information on our guiding principles as LSU returns to campus as well as our plans to keep everyone safe and healthy, including specific guides for students and employees, please follow the [Roadmap to Spring website](#).

ETHICS, INTEGRITY, AND MISCONDUCT HOTLINE

Every member of the LSU community deserves to work and study in a safe, comfortable environment that promotes integrity, civility, and mutual respect. Misconduct, discrimination, or any form of harassment have no place on any LSU campus. To better identify and address such behavior as it occurs and to prevent future incidents, LSU has expanded its existing LSU Ethics and Integrity Hotline into the new Ethics, Integrity, and Misconduct Helpline.

This enhanced platform will provide a single point of access for students, faculty, and staff on every LSU campus to report an incident anonymously, if they so choose, and for that report to be reviewed and addressed in a more secure and efficient way. It will also increase our collective ability to identify and track trends through data analysis, provide training and education based on demonstrated needs, and provide even more accurate reporting for federal and state guidelines.

To learn more or to report an incident, visit www.lsu.ethicspoint.com or call 855-561-4099. This service is available 24 hours a day, seven days a week.

UPDATES

Classified Employee Leave Update

On Jan. 6, 2021, the Louisiana State Civil Service Commission adopted changes to Civil Service Rule 11.35 (d) effective Jan. 1, 2021 for classified employees. The changes extend the provisions of the FFCRA through March 31, 2021.

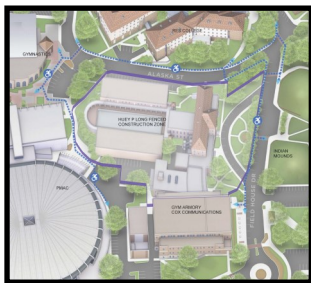
New Travel Agency

Effective January 1, 2021, the new State of Louisiana contracted travel agency is Christopherson Business Travel (CBT). Accounts Payable and Travel is working with Christopherson to implement the online booking system, and it will be made available once all testing is complete. For additional information please visit the [Accounts Payable and Travel website](#).

For the latest updates in the departments of Accounting Services, review the latest [newsletter](#).

FACILITY AND PROPERTY OVERSIGHT

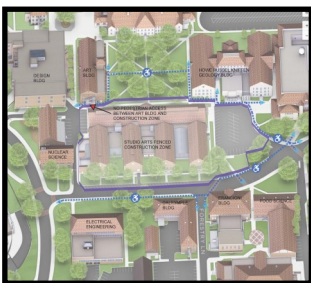
LSU Planning, Design & Construction is excited to announce the beginning of two highly anticipated construction projects in Huey P. Long Fieldhouse and the Studio Arts Building. These comprehensive renovations will result in modernized buildings designed to meet current programmatic needs



while maintaining the historic nature of the structures.

The campus community will begin to see the installation of construction fencing

around these buildings in the upcoming weeks. These diagrams indicate alternate pedestrian paths around the buildings. Parking and Transportation Services has



also worked with permit holders in affected areas to identify alternate parking options during construction.

The anticipated completion date for the two projects is the latter part of 2022. We greatly appreciate your cooperation as the university moves forward with these critical facility renovations.

In addition to these projects, renovations to Memorial Tower were recently completed, and Planning, Design & Construction is also in the planning stages for construction of a new Interdisciplinary Science Building.

ACCOUNTING SERVICES

2020 W-2's Delivered Through Workday

The 2020 W-2 forms will be delivered electronically through Workday for all current employees who have access to a Workday account. Paper copies of W-2's will be generated for current employees who do not have access to a Workday account and for terminated or retired employees. The electronic W-2 forms will be available on or before January 31. Paper copies for terminated and retired employees or employees with no access will be mailed directly to the employee by January 31.

HUMAN RESOURCE MANAGEMENT

New Mental Health Resource Available

In support of the University's commitment to the mental health and wellbeing of the LSU community, Human Resource Management and the University Council on Gender Equity are proud to announce the launch of an online mental health screening platform powered by MindWise Innovations.

MindWise provides 13 clinically validated, anonymous self-assessments which direct individuals to local resources and educational information based on their selected responses. More information about MindWise can be found on the [HRM Wellness webpage](#).

MindWise is now available to all Faculty and Staff at no cost. Enrollment in LSU insurance is not required to utilize this free screening platform. However, information regarding outpatient mental health services related to health insurance plans with LSU can also be found on the HRM Wellness webpage and HRM Benefits webpage for employees seeking assistance from a mental health provider.

PROCUREMENT SERVICES

Policy Changes- Non-Federal Funds

In accordance with the Procurement Code, the Board of Supervisors has approved Procurement's request to adopt the following new competitive thresholds.

Policy **POL-U501: Methods and Thresholds for Procuring Goods and Services** has been amended to increase the following competitive thresholds:

- Professional; Consulting; and Specialty Services – From \$50,000 to \$75,000
- Information Technology – From \$100,000 to \$150,000

Policy changes became effective **December 7, 2020**.

AUXILIARY SERVICES

King Cakes from Thee Heavenly Donut are now available at all CC's Coffee Houses on campus. Stop by CC's to grab a hot coffee and seasonal treat!

INFORMATION TECHNOLOGY SERVICES

Customer Self-Service Portal Active

The customer self-service portal via Single Sign On is active. The new portal allows the customer to submit an incident, search the knowledge base for solutions to common issues, or contact the Service Desk for additional support.

Effective May 2021, the old system, Cherwell, will be officially discontinued.

For additional information or the latest updates at Information Technology Services, please visit lsu.edu/its.

REMINDER: Email any information for the next newsletter to Ashley Territo at aterrito@lsu.edu.